



MEETING AGENDA

19th IPHE Steering Committee (SC) Meeting

Draft

May 23 – 24, 2013
London, United Kingdom

One Great George Street
Westminster, London
SW1P 3AA

Meeting Room:
Council Room

Draft

Thursday, May 23, 2013

19th IPHE SC Meeting

Registration		
08.00	Registration	
<ul style="list-style-type: none"> ➤ <i>All IPHE delegates are invited to register/take their name badge before the beginning of the meeting. IPHE representatives are invited to attend <u>all</u> sessions of the 19th IPHE SC meeting.</i> 		
1. Welcome and hand over of chairmanship		
08.30	1.1 Welcome 1.1.1 Welcome by the chair and hand over of chairmanship 1.1.2 Welcome by the new chair and the host (UK)	
<ul style="list-style-type: none"> ➤ <i>Official hand over of chairmanship from Germany to Japan</i> ➤ <i>Welcome by the host – United Kingdom (Paul Hollinshead, Director of Science and Innovation, Department of Energy and Climate Change)</i> 		
2. SC Introductions and meeting outlook		
09.00	2.1 SC Introductions 2.1.1 Roundtable Introductions 2.1.2 New Delegates and Observers 2.2 Outline of meeting topics and objectives 2.3 Adoption of the Meeting Agenda 2.4 Adoption of the Minutes from the 18th SC Meeting	
<ul style="list-style-type: none"> ➤ <i>Roundtable introductions</i> ➤ <i><u>Objectives</u>: To set the frame for the meeting and outlining the meeting items.</i> 		
3. SC Business overview and update		
09.15	3.1 Overview from the 18 th IPHE SC Meeting in Seville, Spain including Action Items and Decisions	<i>Minutes 18th IPHE SC Meeting (SC-C-029-12)</i>
<ul style="list-style-type: none"> ➤ <i>The status of Action Items and Decisions will be reviewed.</i> ➤ <i><u>Objectives</u>: To examine the current status of IPHE activities.</i> 		
4. Country updates		
09:45	4.1. Country Updates	<i>Country information will be included in the binders</i>
<ul style="list-style-type: none"> ➤ <i>Members are invited to present a sufficient update (15min) on <u>significant H2FC related developments</u> in their country. All country information will be used in order to update the</i> 		

<i>IPHE website and posted after the meeting.</i>		
	4.1.1 Brazil (no update) 4.1.2 Canada 4.1.3 China (no update)	
10:30 -10:50	Coffee- and tea break	
	4.1.4 European Commission 4.1.5 France (oral contribution) 4.1.6 Germany 4.1.7 Iceland 4.1.8 India 4.1.9 Italy (no update) 4.1.10 Japan	
12:15 - 13:15	Lunch break	
	4.1.11 Korea 4.1.12 Norway (oral contribution) 4.1.13 Russia 4.1.14 South Africa 4.1.15 United Kingdom 4.1.16 United States	
14:40 - 15:00	Coffee- and tea break	
5. IPHE – Preparation towards 2nd Phase (Session is closed to the public!)		
15:00	5. 1 Implementation of a permanent secretariat	<i>Task Force slides- defining the details for setting up and operating an IPHE Secretariat's Office</i>
	<ul style="list-style-type: none"> ➤ <i>Task Force report on preparation process and presentation of discussion results</i> ➤ <i>Discussion on proposed options</i> ➤ <i>Members reflection and statements regarding their national cash/in-kind contribution</i> ➤ <i>Next steps</i> 	
15:40	5.2 Terms of Reference	<i>SC-C-001-10 – IPHE Terms of Reference</i>
	<ul style="list-style-type: none"> ➤ <i>Defining the process of modifying the TOR to decide on the modified TOR at the fall meeting 2013</i> 	
15:50	5.3 IPHE's near future activities	<i>Proposal for IPHE Phase 2 Workplan and Information Resources Portal; 2014 – 2018 IPHE Work Plan</i>
	<ul style="list-style-type: none"> ➤ <i>U.S. work plan proposal</i> ➤ <i>Workshops 2013/2014</i> 	

➤ <i>Other input</i>		
6. Follow up on H2 storage workshop, Seville		
16:30	6.1 Follow up and proceedings of the H2 storage workshop	
➤ <i>Short review presentation from the EC</i> ➤ <i>Comments to the workshop report</i> ➤ <i>Outreach</i>		
17:00	End of meeting day	
19:00	Arrival to the evening location	<i>See details below!</i>
19:30	Joint dinner	

Friday, May 24, 2013

7. External presentations		
09.00	7.1 External UK presentations	<i>A detailed program of this session is attached to the agenda</i>
➤ <i>This session is intended to convey a UK perspective on a number of themes. This will be through presentations from some UK companies and organizations, and through facilitated discussions with Steering Committee members. Possible themes include:</i> <ul style="list-style-type: none"> ▪ <i>Hydrogen and transport (including UK H2Mobility)</i> ▪ <i>Hydrogen for electricity system balancing and energy storage</i> ▪ <i>Hydrogen and heat (including injection into the natural gas grid)</i> ▪ <i>Hydrogen and communities (could include EcoIsland, or could include cities (i.e. London))</i> ➤ <i>The session has not yet been finalized, so there may be some minor differences in the final program.</i>		
10:30 - 10:50	<i>Coffee- and tea break</i>	
10:50	External presentations 2 nd half	
8. IPHE work group updates		
11:30	8.1 Regulation Codes and Standards WG 8.2 Education WG	
➤ <i>Update on the activities of the Regulation, Codes and Standards WG</i> ➤ <i>Short report on Educational Encounter</i>		

9. IPHE membership applications (Session is closed to the public!)		
12:15	9.1 Application of Austria	<i>Application documents as submitted to the SC prior the meeting</i>
<ul style="list-style-type: none"> ➤ <i>Presentation of application by Austria</i> ➤ <i>Questions and answers</i> ➤ <i>Decision on application</i> 		
12:45 - 13:45	<i>Lunch break</i>	
10. Further IPHE business		
13:45	10.1 Global HFC Commercialization Update	
<ul style="list-style-type: none"> ➤ <i>Short report from the U.S.</i> 		
13:50	10.2. Place Holder Project Endorsement	
<ul style="list-style-type: none"> ➤ <i>Tbc!</i> 		
14:00	10.3 Next SC meetings	
<ul style="list-style-type: none"> ➤ <i>Where will the next SC meetings take place</i> ➤ <i>Decision on location and date</i> 		
11. Wrap up		
14:15	11.1 Wrap up of action items and decisions	
15:30	End of meeting	

Dinner Location, 23rd of May

One Queen Anne's Gate
London SW1H 9BT
Tel: +44 (0)20 7344 1811

* Please note that some of the sessions are closed to the public since they are dealing with sensitive internal IPHE business. Only official IPHE delegates may attend!

* Further note that at this meeting there will be no group picture made. We will take some pictures at the meeting and post it to the IPHE website afterwards.