



**International Partnership  
for Hydrogen and Fuel Cells  
in the Economy**

## **MEETING AGENDA**

### **16th IPHE Steering Committee (SC) Meeting**

*A special meeting to review the results coming out of the IPHE Roundtable  
Meeting with Stakeholders and discuss IPHE's future*

**November 18, 2011  
Berlin, Germany**

Federal Ministry of Transport, Building and Urban Development  
Invalidenstraße 44  
10115 Berlin

Meeting Room:  
Konferenzraum K1

## Draft

### Friday, November 18, 2011 16<sup>th</sup> IPHE SC Meeting

<b>Registration</b>		
08.30	Registration	
<ul style="list-style-type: none"> <li>➤ All IPHE delegates are invited to register before the beginning of the meeting. IPHE representatives are invited to attend <u>all</u> sessions of the 16<sup>th</sup> IPHE SC meeting.</li> <li>➤ Federal Ministry of Transport, Building and Urban Development</li> </ul>		
<b>1. SC Welcome</b>		
09.00	1.1 Welcome by the host and chair 1.1.1 Welcome and Introductions 1.1.2 New Delegates and Observers 1.2 Adoption of the Meeting Agenda and Objectives 1.3 Adoption of the Minutes from the 15th SC Meeting in Vancouver	
<ul style="list-style-type: none"> <li>➤ Welcome by the host country</li> <li>➤ Welcome and introduction by the chair – setting the frame for the meeting</li> <li>➤ <u>Objectives</u>: To set the frame for the meeting, recalling the Roundtable Meeting.</li> </ul>		
<b>2. SC Business Overview and Update</b>		
09.15	2.1 Overview from the 15 <sup>th</sup> IPHE SC Meeting in Vancouver, Canada including Action Items and Decisions	<i>Minutes 15<sup>th</sup> IPHE SC Meeting</i>
<ul style="list-style-type: none"> <li>➤ The status of Action Items and Decisions will be reviewed. As this meeting serves to review the discussion of the Roundtable Meeting and aims to come to a decision about IPHE's future the usual SC business is put on hold until the next SC meeting. Therefore some action items may be taken to the next SC meeting as well. Representatives will be informed about the status of action items prior the meeting.</li> <li>➤ Due to the special focus of this meeting there will be no extensive country presentations. But in order to take this important meeting topic into account all SC representatives are asked to give a short update on new H2FC related developments in their country (just verbal presentation without slides).</li> <li>➤ The Secretariat will give a short update on IPHE activities since the 15<sup>th</sup> SC meeting, May 2011, Vancouver</li> <li>➤ <u>Objectives</u>: To examine the current status of IPHE activities.</li> </ul>		

<b>3. Reviewing the discussion and results from the Roundtable Meeting</b>		
10.15	3.1 Review and Summary of the Roundtable Meeting	
<ul style="list-style-type: none"> <li>➤ <i>John Loughhead provides a short summary of the previous day</i></li> <li>➤ <i>SC representatives are asked to comment and present their perspectives of the Roundtable</i></li> </ul>		
10.35	3.2 Consolidating the discussion and recommendations of the Roundtable Meeting	
<ul style="list-style-type: none"> <li>➤ <i>The expected outcome of the Roundtable is getting recommendations regarding the basics steps that government and industry should follow and the role that IPHE can play to encourage widespread commercialization of H2FC technology. This slot serves to review the concrete meeting output with the SC, structuring it and discussing how to proceed with the findings.</i></li> </ul>		
11.00	<i>Coffee/Tea Break</i>	
<b>4. IPHE's Future</b>		
11.15	4.1 IPHE's Future Role	<i>Proposal Paper "IPHE – 2<sup>nd</sup> Term"</i>
<ul style="list-style-type: none"> <li>➤ <i>Discussion of IPHE's future in general and its future work focus. The following aspects will be addressed in this slot:</i> <ul style="list-style-type: none"> <li>○ <i>Discussion of the Secretariat's Proposal Paper</i></li> <li>○ <i>Future activities and actions</i></li> <li>○ <i>Reviewing the list of IPHE documents that have been produced lately and how to proceed with IPHE documents</i></li> <li>○ <i>Future goals and strategy</i></li> <li>○ <i>IPHE 2<sup>nd</sup> term – yes or no</i></li> </ul> </li> </ul>		
13.15	<i>Lunch Break</i>	
<b>5. IPHE SC Business</b>		
14.15	5.1 Workshop on Hydrogen as a storage medium for renewable energies	<i>An advanced workshop concept will be presented at the meeting</i>
<ul style="list-style-type: none"> <li>➤ <i>Recalling the discussion on this initiative</i></li> <li>➤ <i>Introduction of an advanced workshop concept</i></li> <li>➤ <i>Discussing the workshop concept and next steps in preparation</i></li> <li>➤ <i>Discussion about the date and the host</i></li> </ul>		
15.15	<i>Coffee/Tea Break</i>	
15.35	5.2 IPHE Initiatives and Working Groups	
<ul style="list-style-type: none"> <li>➤ <i>Discussion on how to proceed with IPHE initiatives and working groups</i></li> <li>➤ <i>Short update on Education by Prof. Jürgen Garche</i></li> </ul>		
16.00	5.3 Next SC Meeting	

<p>➤ <i>Discussion about the date and host of the next SC meeting</i></p> <p>➤ <i>Discussing Vice Chairs for the next SC meeting</i></p>		
16.10	5.4 Action Items and Decisions	
<p>➤ <i>Wrap up of Action Items and Decisions</i></p>		
17.00	Adjourn	
19.30	<i>Joint Dinner (optional, on own expense)</i>	

Location for joint dinner:

Restaurant  
*Augustiner Gendarmenmarkt*  
Charlottenstr. 55  
Tel: +49 30 2045-4020