



**International Partnership
for the Hydrogen Economy**

MEETING AGENDA

7th Implementation–Liaison Committee Meeting

**30 January – 1 February 2007
Oxford, United Kingdom**

Cranmer / Becket Room

FINAL DRAFT

Oxford Spires Hotel
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Tuesday, 30 January 2007

1. Formal Topics		Document
11.00	1.1 Opening Address by Host Representative 1.2 Welcome and Introductions; New Delegates and Observers 1.3 Adoption of the Agenda 1.4 Adoption of the Minutes from the Lyon ILC meeting in June 2006	List of Participants ILC-084-06 ILC-083-06
<p>+ <i>The ILC Co-Chairs will lead the members through the formal topics session. The proposed agenda will be reviewed and adopted with any pertinent changes. The meeting minutes from 6th ILC meeting will be adopted with any pertinent changes; this document will be distributed to ILC members prior to meeting for their review.</i></p>		
11.15	1.5 Secretariat Update 1.5.1 Activities Update Presentation 1.5.2 IPHE Awards Program	Room Document SC-035-07
<p>+ <i>A representative from the IPHE Secretariat Office will offer an update of Secretariat activities and a report from the 6th Steering Committee meeting held in Reykjavik, Iceland in September 2006. Updated SC meeting minutes will be distributed to ILC members prior to meeting for their information.</i></p> <p>+ <i>The 2007 IPHE Awards Program will be announced to ILC members with its timeline and ILC members will be requested to submit the nomination forms after the ILC meeting.</i></p>		

11.40	1.6 ILC Co-Chairs Update 1.6.1 SC - ILC Work Plan Update	Room Document SC-008-04
+ <i>ILC Co-Chairs Hanns-Joachim Neef and Thorsteinn Sigfusson will offer an update to the participants on recent ILC activities and the next steps for the ILC. They will also provide an overview of expectations for the ILC meeting.</i>		
12.00	Lunch	
2. ILC Member Presentations		Document
13.30	2.1 Host Country Presentations – United Kingdom	Room Document
+ <i>Host Presentation 1: UK Energy Policy Overview by Mr. Ray Eaton, Department of Trade and Industry.</i>		
+ <i>Host Presentation 2: UK Hydrogen and Fuel Cell Industry Developments by Mr. John Carolin, Linde (formerly BOC).</i>		
+ <i>Host Presentation 3: The Transition to Hydrogen - A Regional Perspective from the North East.</i>		
14.15	2.2 Other ILC Representatives 2.2.1 Australia 2.2.2 Germany 2.2.3 Korea 2.2.4 United States	Room Document
+ <i>ILC members with new information since the last meeting in Lyon in June 2006 will report for 5-10 minutes in this session.</i>		
15.15	Coffee Break	

3. IPHE Strategic Process and Products		Document
15.30	3.1 IPHE Priority Scorecard Process 3.1.1 Follow-up Activities of the IPHE Priority Scorecard Workshop 3.1.2 Re-scoring Results and Discussion * 3.2 IPHE Activities Matrix Overview and Discussion*	ILC-086-06 * Room Documents: (ILC-085-06)/ (ILC-087-06)
<p>+ <i>The Secretariat will provide the members with the follow-on activities of the IPHE Priority Scorecard Workshop held in June 2006. The re-scoring results on the modified Critical and Technical Objectives will be reported and the discussion on the new prioritized objectives will be followed.</i></p> <p>+ <i>The ILC members will discuss how the IPHE members should collaborate in the areas identified in the Activities Matrix. Based on the Activities Matrix, the ILC Co-Chairs will lead a discussion on the action plan for collaboration within the IPHE framework</i></p>		
17.00	Adjourn	
19.00	Dinner	
<p>+ <i>The dinner reception will be held at The Oxford Thames Hotel. Transportation will be provided to and from Oxford Spires Hotel and a bus will depart from the hotel at 19.00hrs.</i></p>		

* Documents will become available during the meeting.

5. IPHE Work Groups		Document
09.30	5.1 Status of the IPHE Groups <ul style="list-style-type: none"> 5.1.1 Education Work Group (EWG) <ul style="list-style-type: none"> ○ Hydrogen Faculty Club Summary * 5.1.2 Regulations, Codes and Standards Work Group (RCSWG) <ul style="list-style-type: none"> ○ Terms of Reference and Work Plan ○ 1st In-person Meeting Summary * 5.1.3 Demonstration and Infrastructure Task Force (DTF) <ul style="list-style-type: none"> ○ Terms of Reference and Work Plan ○ 1st In-person Meeting Summary 	* Room Document (ILC-091-07) ILC-079-06 * Room Document (ILC-080-06) ILC-088-06/ILC-089-06 ILC-092-07
<p>+ <i>Professor Thorsteinn Sigfusson, Education Co-Chair, will provide the ILC with an update on the Education Work Group Activities.</i></p> <p>+ <i>Marc Steen, Regulations Codes and Standards Co-Chair, will provide the ILC with an update on the RCSWG terms of reference, work plans and activities to date.</i></p> <p>+ <i>Joan Milliken, US Representative, will provide an update on behalf of the Demonstration and Infrastructure Task force on their activities to date.</i></p> <p>+ <i>The ILC will be required to approve the Terms of Reference and Work Plan of the RCSWG and the DTF. In addition, it will be considered whether the DTF should be upgraded to Work Group. Co-Chairs for DTF, RCSWG and EWG will be submitted for ILC confirmation.</i></p>		
10:15	Coffee Break	

6. Coordination with Other International Organizations		Document
10.30	6.1 Progress Report for Joint IPHE/IEA Hydrogen Economy Infrastructure Planning	Room Document
	6.2 Proposal for cooperation with UNIDO	Room Document
	6.3 IEA/IPHE Coordination	ILC-095-07
<p>+ <i>Dr. Robert Dixon, Head of Energy Technology Policy Division, IEA, has been invited to offer an update on the progress of the joint IPHE/IEA cooperative activity, Building the Hydrogen Economy.</i></p> <p>+ <i>Dr. Frano Barbir, Associate Director of the UNIDO-ICHET, has been invited to give a presentation about the activities of UNIDO (United Nations Industrial Development Organization) and have discussion about possible cooperation and/or coordination.</i></p> <p>+ <i>The Secretariat will facilitate a discussion on a proposal on IPHE/IEA Collaboration through the Hydrogen Implementation Agreement (HIA) Task 22- Storage submitted to members prior to the meeting.</i></p>		
7. IPHE Events		Document
11.30	7.1 The 2 nd IPHE Workshop on Renewable Hydrogen Production	Room Document
	7.2 2007 IPHE Co-labelled Events	
<p>+ <i>ILC members will discuss the possibility to have a potential follow-up event of the Renewable Hydrogen Production Workshop in 2007 and determine whether to approve a proposal for the event.</i></p> <p>+ <i>To promote the IPHE labelling, the ILC members will be requested to identify the prospective events in 2007 that can be recognized as the IPHE Co-labelled Events.</i></p>		
12.00	Lunch	

8. IPHE Information Resources		Document
13.30	8. 1 Brief for Policy Makers	SC-033-06
	8. 2 Inventory of Hydrogen and Fuel Cell Products	Room Document
<p>+ <i>The Secretariat will provide a short review of the development of the Brief for Policy Makers with the aim of soliciting input from interested members.</i></p> <p>+ <i>With regard to an action item of the SC meeting in Reykjavik, Iceland in September 2006, ILC members will discuss ways of creating a resource that identifies current commercially available hydrogen and fuel cell products. To facilitate the discussion, the Secretariat will provide an example of the current U.S. products template.</i></p>		
9. ILC Business Items		Document
14.00	9.1 Election of ILC Co-Chairs for 2008-2009	
<p>+ <i>ILC members will address this issue of which members will serve as ILC Co-Chairs for the next two-year term.</i></p>		
14.30	Coffee Break	
10. Closing		Document
14.45	9.1 Action Items	Room Document
	9.2 Future Meeting Schedule of ILC and SC	
<p>+ <i>The Secretariat will review the action items agreed upon by the ILC members.</i></p>		
15.15	Adjourn	
17.45	Dinner	
<p>+ <i>The dinner will be hosted at St. Catherine's College, Oxford University. Transportation will be provided to and from Oxford Spires Hotel and a bus will depart from the hotel at 17.45hrs. This dinner is aimed to finish at 21.30hrs.</i></p>		

Thursday, 1 February 2007

10. Site Visit	
9.00	Depart from Oxford Spires Hotel
9.45	Arrive at Rutherford Appleton Lab(RAL), Oxfordshire
11.15	Travel onto Johnson Matthey
12.00	Arrive at Johnson Matthey and Lunch
14.00 / 15.30	Depart Johnson Matthey onto Heathrow and/or Oxford Spires Hotel
<i>+ For the site visit, transportation will be provided to and from the Oxford Spires Hotel. A coach bus for those who want to get to London Heathrow will depart Johnson Matthey at 14.00hrs. The remaining delegates will depart Johnson Matthey at 15.30hrs and return to the Oxford Spires.</i>	